



**Minutes of Beaumont Road Public School Council Meeting  
8:30am – 9:10am, Friday 6 May 2016  
Library**

Present: M McDonald – Executive Member and Principal; Jane Coad - President; T Jenkins – Secretary; A Henskens, MP, Community Member, C Francis P&C Appointed Member; Mary Ellen Green – Teacher Representative; Jayna Hirani – Teacher Representative; Punam Wahan – Alternate Teacher Representative

Visitors: Emma Bromley, Helen Hogben; David Coad

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| 1 | <p><b>Prior meeting minutes and business arising</b></p> <p>President welcomed Council members to the first meeting of Term 2 2016. Noted minutes of last meeting of 11 March and <b>resolved</b> to accept minutes as a true and correct record, subject to one amendment to the draft minutes for item 6 (Campus Master Plan).</p>  |
| 2 | <p><b>Review of actions</b></p> <p>11/3/16 Minute Item 2 – Carried forward - Constitution for Library Fund still to be reviewed.<br/><b>Action:</b> President and Principal.</p> <p>11/3/16 Minute Item 3:</p> <ul style="list-style-type: none"> <li>● Noted P&amp;C had provided an update on shade plans for the school at last week’s Buildings &amp; Grounds sub-committee, and intention was for the P&amp;C, Council and school to work collaboratively to address this and other needs that were highlighted through the campus master plan consultation. Action closed.</li> <li>● Mary Green advised communications re National Day of Action had been issued. Noted Mary Green and team had continued to develop student welfare and had successfully incorporated an anti-bullying element. Action closed.</li> <li>● Finances included as agenda item.</li> </ul> <p>11/3/16 Minute Item 4:</p> <ul style="list-style-type: none"> <li>● Principal provided benchmarking update on fees levied by nearby public schools, including Gordon West, Roseville, West Pymble, Mowbray Road, and Lindfield. Noted all local schools sought methods to raise funds for resources, special programs and additional staff on top of the Department allocation, with different approaches.</li> <li>● President advised letter prepared and circulated to Councillors for comment and final letter posted to E Bromley 24 March 2016.</li> <li>● Action closed</li> </ul> <p>11/3/16 Minute Item 5 - President advised that a response to E Bromley re constitutional matters was included in the 24 March 2016 letter re school fees. Noted discussions continued on when Council’s term of office would roll, given it was not re-formed for the start of the 2014 school year, and first met towards the end of Term 3 2014.</p> |

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|   | <p><b>Action:</b> Principal and Secretary to prepare options for discussion at next meeting.</p> <p>11/3/16 Minute Item 6 – Included as agenda item. Action closed.</p>   |
| 4 | <p><b>Curriculum Update and overview of school finances</b></p> <p>Principal had tabled an update of school finances at AGM.</p> <p>Council resolved to establish a Finance sub-committee for Council which would include P&amp;C Treasurer and would ask this sub-committee to assist with the development of the school budget plan.</p> <p><b>Action:</b> President and Principal to draft terms of reference for Finance sub-committee.</p>   |
| 5 | <p><b>Update on Campus Master Plan</b></p> <p>President provided a verbal update on the Buildings &amp; Grounds sub-committee and campus master plan.</p> <p>Key notes:</p> <ul style="list-style-type: none"> <li>● Sub-committee met 17 March to discuss best approach to review of feedback</li> <li>● R Turchini (RT) and R Webster (RW) were asked to provide a review of the feedback and were provided all submissions for review</li> <li>● Sub-committee met 28 April, RT and RW provided an overview that prompted ranging discussion – minutes have been drafted and will be circulated.</li> <li>● RT reiterated that base building contemplated is ~\$270,000 plus GST using cost estimate from MBS – this includes building and installation and re-location of current demountable</li> <li>● Actions arising – <ul style="list-style-type: none"> <li>- RT and RW to provide a written summary, update plan and site map based on feedback</li> <li>- Council to issue communications based on summary to parent community</li> <li>- Council to consider updated Plan and site map when complete</li> <li>- RT to discuss options with MBS on potential cost savings</li> <li>- Council to initiate financial planning</li> </ul> </li> </ul> <p><b>Action:</b> Item carried forward to the next Council meeting, by which time the sub-committee's final report would be available. President to coordinate documents for next meeting.</p> |
| 6 | <p><b>Other Business</b></p> <p>Noted:</p> <ul style="list-style-type: none"> <li>● To accommodate growing interest in Council, future meetings will be held in the Library unless advised otherwise. Visitors are welcome to attend Council meetings.</li> <li>● Council would look to provide regular updates of its activity through the School Bulletin. Communications should include information about Council processes e.g. submission of an agenda item. <b>Action:</b> Secretary to draft articles and manage submission process for Bulletin.</li> <li>● Regional P&amp;C Association would be meeting at school on 30 May.</li> </ul>   |
|   | <p>Teacher Representatives left the meeting at 8:55 am (during item 5).</p> <p>Meeting closed at 9:10am.</p> <p>Next meeting scheduled for 8 am on 3 June 2016 in the Library, subject to confirmation.</p>   |