

BEAUMONT ROAD PUBLIC SCHOOL



Minutes of Beaumont Road Public School Council Meeting 8:00am – 9:30am, Friday 11 March 2016 Principal's Office

Present: M McDonald – Executive Member and Principal; Jane Coad - President; T Jenkins – Secretary; C Francis P&C Appointed Member; Mary Ellen Green – Teacher Representative; Jayna Hirani – Teacher Representative; Punam Wahan - Alternate Teacher Representative (items 1 and 2 only)

1	<p>Prior meeting minutes and business arising</p> <p>President welcomed Council members to the second meeting of 2016. Noted minutes of last meeting of 5 February and resolved to accept minutes as a true and correct record.</p>
2	<p>Business arising (not covered elsewhere in agenda)</p> <p>Resolved the constitution for Library Fund should be reviewed. Action: President and Principal.</p>
3	<p>Reports to note</p> <p>OSHC Tender (report circulated) Noted completion of tender for ongoing OSHC provider, and communication to parents re the new OSHC provider - OSHClub. No vacation care will be provided in between Term 1 and Term 2 to allow transition of provider. Noted intention is OSHClub to commence at the start of Term 2. License will be for a three year plus two year term.</p> <p>P&C Update (circulated) Noted P&C update, and annual report prepared by P&C President. Principal offered congratulations to elected reps and noted pleasing increase in membership. Noted immediate issue is the increase in canteen ambient temperature after installation of new fridges. Agreed this should be addressed and funded immediately. Requested P&C seek agreement from Council in regard to any proposed expenditure of ringfenced BROOSH funds. In reference to the shade structure prioritized recently, Council requested P&C consider the broader issue of shade in conjunction with the “outdoor spaces” theme in Stage 2 of the Master Plan before allocating funds. Action: P&C Representative</p> <p>National Day of Action Against Bullying and Violence Noted update from Mary Green on student welfare plans, which incorporate an anti-bullying programme and parent presentation, taking advantage of impetus from National Action Day of Action Against Bullying and Violence. Communication to go to parents about the programme and parent session. Action: Mary Green</p> <p>Finances Noted that given full agenda, presentation of the curriculum activities for 2016, inc finance update, in the context of the School Plan 2015 – 2017 and monitoring thereof will be presented to the next Council meeting. Action: Principal</p>
4	<p>Letter re Term 1 fees</p>

	<p>Noted letter from Emma Bromley concerning Term 1 fees, and the role of Council in governing the School's financial needs in accordance with section 4.5 of the Council's Constitution.</p> <p>In relation to school fees, Principal discussed:</p> <ul style="list-style-type: none"> ● Consumables and the need for consumables funding to support school's operations given level of support from Department. Mrs Paul provided examples of the types of expenditure included in this category. ● Noted consumables charge was the same as for the last 3 years ● Need to fund additional curricular programmes and staffing thereof ● Requirement for school to fund 17th teacher as well as 18th teacher given student numbers ended up being just short of the threshold for the 17th teacher (at least temporarily) ● Computer education program costs cover staff cost for computer teacher. <p>Noted parents invited to contact Principal if they have difficulty in meeting fees.</p> <p>Council considered the advice from Principal and Mrs Paul and considered fees were a reasonable request to parents and confirmed it is comfortable for Principal to continue to set school fees, and only consult with Council if guidance required. Council also requested that the Principal benchmark fees with those levied by nearby local public schools, mindful that exact comparison is not possible.</p> <p>In relation to role of Council in governing School finances, Council members noted the relevant sections of the Council's Constitution (4.5 and 14). Sub-section 4.5.1 requires Council's assessment of the School's financial needs as presented by the Principal. Resolved that the Principal would present on this to Council in Term 3 every year, enabling Council to develop the School's budget plan, and advise the Principal and P&C on its implementation.</p> <p>Resolved Council would formally respond to Emma Bromley.</p> <p>Action: President and Principal to progress.</p>
5	<p>Constitutional obligations</p> <p>Noted email to President from Emma Bromley raising governance issues which was circulated via email to Council members.</p> <p>Noted that given the challenges in forming a new Council where one had not been in place for a number of years, the Council's Constitution (last amended in February 2000) had not always been fully complied with since the Council's reformation in September 2014. However, now that an operating rhythm had been established, Council resolved to progressively address Constitutional requirements. In particular, this would require:</p> <ul style="list-style-type: none"> ● An AGM to be held and an annual report prepared; ● Election of new members as required; ● Minutes to be made available more promptly; ● Agreement as to when Council's term of office would roll, given it was not re-formed for the start of the 2014 school year. <p>Action: President, Secretary and Principal (as Executive Member)</p>
6	<p>Campus Master Plan</p> <p>Noted:</p> <ul style="list-style-type: none"> ● Buildings & Grounds Sub-Committee meeting notes have been prepared for each meeting and are available upon request ● Role of Council was to assess needs of the school in areas such as buildings, grounds and facilities.

	<ul style="list-style-type: none"> ● Community consultation on stage 1 of the master plan had closed, and the feedback received would be discussed at the next Sub-Committee meeting being held next week. ● Importance of summary and communication to the school community the outcome of the consultation and the next stage. ● There was still work to be done by the sub-committee in the remaining themes in the master plan ● ToR of Sub-Committee to be reviewed at next meeting <p>Action: President and Principal to keep Council informed</p>
7	<p>Other Business</p> <p>No other business.</p>
	<p>Meeting closed at 9:30am.</p> <p>Next meeting scheduled for week 2, Term 2, subject to confirmation.</p>