

BEAUMONT ROAD PUBLIC SCHOOL



Minutes of Beaumont Road Public School Council Meeting 8:00am – 9:00am, Friday 5 February 2016 Principal's Office

Present: M McDonald – Executive Member and Principal; Jane Coad - President; T Jenkins – Secretary; C Francis P&C Appointed Member; Mary Ellen Green – Teacher Representative; Jayna Hirani – Teacher Representative; Punam Wahan - Alternate Teacher Representative

Attendee: Karla Hankins - Teacher

1	<p>Prior meeting minutes and business arising</p> <p>President welcomed Council members to the first meeting of 2016. Noted minutes of last meetings in Term 4 and resolved to accept minutes as a true and correct record.</p>
2	<p>Business arising (not covered elsewhere in agenda)</p> <p>Noted the Library Fund was school administered and not by the P&C. It is established in a manner which allows donations to be tax deductible.</p> <p>Noted that Jane Coad, Carey Francis, Tim Jenkins and Malcolm McDonald had met with Council's Community Member, Alister Henskens, at his office in Wahroonga on 30 January. This was to update him regarding the Building and Facilities master plan that was shortly to be issued for community consultation, and also to receive guidance on the types of community grants that might be available to assist with infrastructure funding.</p> <p>Noted school would be proceeding with introduction of a fourth school house – Blaxland – in Term 1.</p>
3	<p>Staff Update</p> <p>Noted student numbers were 422 at the start of Term 1. This has led to 18 classes, with the addition of one new demountable and the continued use of the small resource room as a kindie class given the Department has indicated that it regards the demountable used by OSHC as a classroom when assessing the number of school buildings allocated.</p> <p>Noted there are 15 permanent teachers and 3 assistant principals on the school roster. Some of these staff are on secondment or leave of absence. The Department funds staffing according to an agreed model, and the school funds any human resources in excess of this. The school will be funding an 18th teacher at the school.</p> <p>Action: Noted</p>
4	<p>Ongoing OSHC arrangements</p> <p>Noted incident with YMCA OSHC co-ordinator on first day of term, leading to her immediate replacement by YMCA.</p> <p>Noted tender document for ongoing OSHC services from the end of Term 1 issued and responses to be evaluated on 15 February according to Department weightings.</p> <p>Action: President to keep Council informed.</p>

5	<p>School Plan 2015 – 2017 and Curriculum Update</p> <p>Noted that the Principal was working with the teachers to finalise the curriculum activities for 2016 in the context of the School Plan 2015 – 2017, and would present these (and the monitoring thereof) to Council. Noted the curriculum would concentrate in the following areas in 2016: Music; Problem Solving (middle school); Spanish; Visual Arts (senior school) and Maths.</p> <p>Action: Principal to arrange.</p>
6	<p>Succession Planning</p> <p>Noted importance of succession planning for Council members. Noted Constitution provided framework for Council appointments.</p> <p>Action: Council to progress.</p>
7	<p>Building & Facilities Master Plan</p> <p>President tabled update from Buildings and facilities sub-committee. Council discussed the importance of appropriate consultation on the proposed campus master plan, and discussed proposed consultation process for stage 1 of plan. Council endorsed proceeding with community consultation, with a view to completion of the consultation process by the end of Term 1.</p> <p>Action: President to progress with assistance of Principal and sub-committee.</p>
8	<p>Other Business</p> <p>Noted National Action Day for Bullying was 18 March, and that Mary Green and Punam Wahan would consider whether this could in some way be incorporated into the school's student welfare programme.</p> <p>Noted bottle of wine gift given to President by OSHS parent for actioning incident noted in item 4 above. This gift has been donated to the school for fund raising.</p> <p>Action: Teacher Representatives to consider opportunity presented by National Action Day for Bullying.</p>
	<p>Meeting closed at 9:00am.</p> <p>Next meeting scheduled for 8am Friday 4 March, subject to confirmation.</p>