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**Minutes**  
**Beaumont Road Public School Parents & Citizens' Association**  
**Incorporated Meeting**

28 October 2014, 7.30pm to 10.30pm  
 School Staff Room

**Attendees**

Emma Bromley(EB)  
 Morelle Reeves(MR)  
 Malcolm McDonald(MM)  
 Carey Francis(CF)  
 Meredith Holt(MH)  
 Jane Coad (JC)  
 Linda Hutton (LH)  
 Guy Winslow (GW)  
 Jane Stormon (JS)  
 Helen Hogben (HH)  
 Shane Chenery(SC)

**Apologies**

Julie Ward(JW)  
 Elle Turchini (ET)  
 Sarah Jenkins (SJ)  
 Geeta Sully(GS)  
 Nadia Barclay (NB)  
 Geeta Sully (GS)  
 Helen Tan (HT)

Decision / Action	By whom	By when
<b>1. Welcome</b> Confirmation of previous meeting's minutes	Note	
<b>2. President's Report</b>  - EB has held meeting with treasurer SC and SJ.  - Policy meeting was held with CF and EB.  - Plans for new resources room are currently with engineers.  - BRPS P&C are eligible to cast a vote for the North Sydney electorate of the Federation of Parents and Citizens Association of New South Wales. Vote was cast.	Note	
<b>4. Treasurer's Report</b>  -SC reported on financials for current year up till September 30th.  -Banking fees were discussed.  -Software conversion to Xero successful.  -Re-imburement of iPads and mural costs were discussed with MM.	Note	

<b>5.Committee Reports</b>		
<p>EB thanked all for preparing reports.</p> <p><u>a)Band Committee</u>            -Information evening has taken place.</p> <p>- Planning in place for 2015, possibility for formation of a new band, bringing total up to 5.</p> <p>-Quotes have been requested for 15 new instruments, looking to source good quality second hand instruments. A request in principle was made to P&amp;C for \$10 000 to purchase required instruments for 2015. P&amp;C agreed in principle on expenditure.</p> <p>- Staffing for 5 band sessions in 2015 is being addressed.</p> <p>-MM spoke of aim to make band activities more inclusive during school hours and plans to expose every child in years 4-6 to music with professional tuition, in addition to usual band practice sessions.</p> <p><u>b)Canteen committee</u>            EB reported on behalf of ET</p> <p>-New canteen ladies are a success, end of year thank you gift for them discussed and approved.</p> <p>-Change to Flexi Schools ordering has been successful.</p> <p><u>d)Uniform Shop committee</u>            - Report received from HT.</p> <p><u>e)Class parent committee</u>            EB reported on behalf of JW</p> <p>-Father's Day evening and Disco made a profit. Looking at alternative dates for disco in 2015.</p> <p><u>f) Fundraising committee</u></p> <p>-Champagne Shopping Night was cancelled due to lack of interest from school community businesses and difficulty in finding outside stall holders. Proposal to invite all interested stall holders to Election Day event in 2015. Election Day to be held on the 28<sup>th</sup> March 2015.</p> <p>-Committee to meet and finalise fundraising plans for 2015 by the end of 2014.</p> <p>-GW reported that all outstanding money from Boscars has been collected.</p>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>	

<p><b>6.Principal's Report</b></p> <p>-Subject and key learning areas discussed in planning for 2015. Possibility of language study raised. Science will continue to be taken by specialist teachers. Structure of computer teaching was discussed. After school visual arts programme will run for 5 weeks. After school chess club continues to be well attended. After school dance program was discussed.</p> <p>-Education department has surveyed school buildings, school council will work further with the department.</p>	<p>Note</p>	
<p><b>7. Correspondence</b> P&amp;C Association news magazine has been received.</p>	<p>Note</p>	
<p><b>8. General business</b></p> <p>- CF reported on work to date re roles and responsibilities, current focus is on letters of engagement supported by job descriptions. Aiming to present documents at first general meeting of 2015.</p> <p>-P&amp;C constitution in progress, document to be review at next P&amp;C executive meeting.</p> <p>-Teachers thank you afternoon tea provided by the P&amp;C, to take place on Friday 7<sup>th</sup> November at 3:30pm.</p> <p>-Succession plans for P&amp;C president for 2015 discussed. CF indicated interest in the position. All other role will be vacant and members asked to their roles for 2015. EB proposed more meeting to be held in 2015.</p> <p><b>9. Other matters arising</b> -MH proposed investigating holding a programme such as Girl Power at school. MM agreed that school can be used as a venue.</p>	<p>Note</p>	
<p>Meeting closed 10:30pm</p>		

**Next meeting:** Date to be advised. 7:30pm.  
School Staff Room