

**Minutes**  
**Beaumont Road Public School Parents & Citizens' Association**  
**Incorporated**  
**Meeting of the Committee of Management**

19 March 2013, 7.30pm to 9.55pm  
 School Staff Room

<p><b>Attendees</b></p> <p>Emma Bromley(EB)          Meredith Holt(MH)          Phil Morley(PM)          Hans Thomsen(HT)          Morelle Reeves(MR)          Carey Francis(CF)          Maya Gomez(MG)          Julie Ward(JW)          Malcolm McDonald(MM)          Craig Learmonth(CL)          Linda Hutton(LH)          Tara Hannon(TH)          Rowena Twyman(RT)</p>
<p><b>Apologies</b></p> <p>Leanne Power(LP)          Kate Cain(KC)</p>

Decision / Action	By whom	By when
<p><b>1. Confirmation of minutes of previous meeting</b></p> <p>The minutes were accepted as an accurate record of the previous meeting. Moved MP Seconded TH.</p>	Note	
<p><b>2. President's Report</b></p> <p>-EB welcomed MR as the new P&amp;C secretary.</p> <p>-New Executive met to undertake planning for the year.</p> <p>-Canteen at the Bivouac was reported as a success</p> <p>-New committees were discussed</p> <p>-Further Planning Committee meeting to be advised</p>	Note Note Note Note Note	
<p><b>3. Treasurer's Report</b></p> <p>-Draft report to be presented at the next meeting</p> <p>-MH suggested constitution be amended to make the P&amp;C president the Public Officer and not the P&amp;C secretary, all in agreement. Legal assistance will be sought.</p> <p>-HT move to suggest we look at the cost of an audit.</p>	Note	
<p><b>4. Committee Reports</b></p> <p>a) Band Committee</p>	Note	

<p>-All invoices have been sent out</p> <p>-New conductor has started.</p> <p>b) Clothing Pool committee – As there is a bulk refund from the sports uniform supplier at was agreed no late returns can be refunded.</p> <p>-A new name for the clothing pool has been accepted, it is now to be called The Uniform Shop.</p> <p>-A new display board for the Uniform Shop and Canteen has been accepted in principle.</p> <p>c) Canteen committee -Additional costs and changes to menu approved</p> <p>-Investigating online ordering for canteen and uniform shop.</p> <p>d) Class parent committee -Grand friends day to be held 25<sup>th</sup> March</p> <p>-Sandpit Photography family photos to be confirmed at next meeting</p> <p>e) Fundraising committee -EB and interested parents to meet 27 March 9.00am to discuss fundraising suggestions for 24<sup>th</sup> September and ideas for next year.</p> <p>f) Grant committee -note in Bulletin inviting interested parents to join</p> <p>g) Technology committee - note in Bulletin inviting interested parents to join. School mobile app and online ordering should go through this committee</p>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>	
<p><b>5. Principal's Report</b></p> <p>-Thanked all for participating.</p> <p>-Spoke about the possible increase in traffic on Beaumont Road and the need to meet with Traffic Officers to get in put for child traffic safety on Beaumont Road.</p> <p>-Discussed the need to cater for across the board abilities of our students, spoke about increasing support teacher days from 2 to 4 with the employment of a 2<sup>nd</sup> support teacher.</p> <p>-soap in infant toilets resolved.</p>	<p>Note</p> <p>Note</p> <p>Note</p>	
<p><b>6. Correspondence</b></p> <p>Nil</p>		
<p><b>7. General Business</b></p> <p>a) EB recommended doing a parental survey (Survey Monkey) to get feedback from parents regarding major and minor works needed around the school. Idea was</p>	<p>Note</p>	

<p>supported</p> <p>b) PM reported on a meeting with new P&amp;C Executive to discuss the responsibilities of the P&amp;C, to discuss outcomes with MM</p> <p>c)EB to attend staff meeting to present the plan for the P&amp;C to discuss directly with the teachers their classroom needs and how the P&amp;C can help to fund these needs. PM to prepare an anonymous form to allow teachers to submit their needs in confidence.</p> <p>EB to put inquiry into Bulletin for parents input for technology committee to investigate information app for parents.</p> <p>c) Additional Learning Support Committee  – MM and TH reported on meeting with learning support teachers, current support teacher will be retained for 2 days and a new support teacher will join the team for an additional 2 days, bring it up to 4 days of support</p> <p>-Parent volunteer literacy programme up and running</p> <p>d) OOSH  - The P&amp;C welcomed MM announcement that there will be a parent info night meeting on the 25<sup>th</sup> March and that discussions are underway to increase capacity from 60 to 75 children.</p> <p>- Financial wind-up of the prior P&amp;C involvement in OOSH will be finalized by the end of this financial year - EB to follow up</p>		
<p><b>8. Matters arising</b></p> <p>Nil</p>		

**Next meeting:** 21 May 7.30pm. Meredith Holt to chair meeting.  
School Staff Room