



Beaumont Road Public School Parents & Citizens' Association Incorporated

Minutes of the P&C General Meeting – APPROVED GM 17.08.2016
School Staff Room
Wednesday 25th May 2016, 7:36pm to 9:40pm

In attendance	Carey Francis (CF) Emma Bromley (EB) Guy Winslow (GW) Helen Hogben (HH) Kari Berg (KB) Linda Hutton (LH) Malcolm McDonald (MM) Meredith Holt (MH)	Mai Li Jiang (MLJ) Jennifer Mew-Sum (JM) Nicholas Walker-Levy (NWL) Nicola Drinkwater (ND) Rowena Twyman (RT) Stuart Driver (SD) David Coad (DC) Elle Turchini (ET)
Apologies	Geeta Sully (GS)	

Item	Title
1.	<p>President's opening & welcome</p> <ul style="list-style-type: none"> • Welcome new members. (a) President's report received and accepted. (b) Discussion about the relationship between School Council, P&C and Principal. <ul style="list-style-type: none"> ○ Council previously dormant; there is a need to sit down in light of current tensions and be frank and honest; need someone independent to flush out issues. <p><u>Decision</u> – Proceed and endorse the exercise to determine the roles and responsibilities of the P&C, School Council and Principal.</p> (c) Mai Li Jiang appointment as Assistant Treasurer. She is authorised under Paragraph 39 of our constitution to be a signatory with internet banking access and the ability to set up bulk payments to a limit of \$10,000 (in words: ten thousand dollars) on the Association's bank accounts with the Bendigo Bank, Lindfield branch, effective this meeting date. The bank accounts are shown below: <p>BSB 633 000 Cheque: 150 586 113 Online savings: 150 586 741 Building Fund: 150 587 319</p> <p><u>Decision:</u> Propose Mai Li Jiang to the position of Assistant Treasurer</p> <ul style="list-style-type: none"> ○ Move to accept CF ○ Seconded KB ○ Majority in favour
2.	<p>Finances</p> <ul style="list-style-type: none"> • Treasurer's report received and accepted. • Accepted NWL looking into the Building fund.



Item	Title
3.	<p>P&C Operations</p> <p>(a) <u>Band:</u></p> <ul style="list-style-type: none"> ○ Report tabled. ○ Running an audit at Band Jam. ○ 2017 introducing paperwork for instrument loans and insurance, as also mentioned in President's report 3.1 Band. <p>(b) <u>Canteen:</u></p> <ul style="list-style-type: none"> ○ Report tabled. ○ Staff – Fran resigned due to personal circumstances. Happy to work reduced hours (Fran 2 day, Sam 3 day). Big thank you to Fran for all her hard work. Canteen Committee Co-ordinator (ET) will start recruitment process and formally advertise. ○ Need a physical reminder that children out of bounds in between hall and canteen. MM to paint white lines. ○ Feedback children speaking inappropriately in the canteen line. MM to get 'Good Canteen Manners' merit awards. ○ Canteen renovation – MH updated progress. Progressing forward – ventilation issue now addressed. Cost to date within budget and as anticipated. Canteen staff and volunteers very happy with remodel so far. Aiming for major installation September holidays. <p>(c) <u>Uniform shop:</u></p> <ul style="list-style-type: none"> ○ Report tabled. ○ Still need a home for storage. ○ 2 issues – <ul style="list-style-type: none"> (1) New supplier – issue with sizing, supplier has larger sizes than what we have previously had. HH is sorting this problem. Need to spend money on new samples. (2) Creation of paid position – struggling to find volunteers for such a big job. The Uniform shop makes enough money to cover a paid position. 5 hours per week is needed. Position would involve ordering; second hand sales; picking and packing. <p><u>Decision:</u> Endorse the proposal to create a paid staff position.</p> <ul style="list-style-type: none"> ○ Move to accept HH. ○ Seconded NWL ○ Majority in favour <p><u>Decision:</u> Purchase a set of school blazers for official teams.</p> <ul style="list-style-type: none"> ○ Move to accept HH. ○ Seconded GW ○ Majority in favour <p>(d) <u>Fundraising:</u></p> <ul style="list-style-type: none"> ○ Report tabled. ○ Sponsors hard to come by. \$2,500 from Stone Real Estate due to having smaller fundraising event this year. ○ Thank you to Symon Simmons of One Water for supporting the school. ○ Term 3 agenda item to discuss fundraising approaches for 2017. <p>(e) <u>Class Parent Network:</u></p> <ul style="list-style-type: none"> ○ Report tabled. <p>(f) <u>Technology and Grant:</u></p> <ul style="list-style-type: none"> ○ DC nominated to represent on the teacher technology committee.



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4.	<p>Principal's verbal report</p> <ul style="list-style-type: none"> Update from the School Council meeting. The local State MP attended. The role of the P&C and School Council was discussed: School Council do not have a say on how P&C spend their funds; School Council have a role to advise on how School funds are used. MM noted that the School Council emailed the school community with the "summary of feedback from consultation" on the master plan on 24 May 2016. CF confirmed that the Council plans to establish a Finance sub-committee to determine the budget plan for the school; DC noted that there is an opportunity for the P&C Treasurer to sit on such a Finance sub-committee. School news – talkfest finals, performances coming up – 2 groups to Glen St theatre, Choir for Ryde spec.
5.	<p>2016 Funding Priorities</p> <p>(a) Playground</p> <ul style="list-style-type: none"> EB and MM getting quotes and will report back. <p><u>Decision:</u> Install a basketball hoop adjacent to cricket nets maximum \$2000.</p> <ul style="list-style-type: none"> Move to accept EB. Seconded NWL. Majority in favour <p>(b) Shade Structure</p> <ul style="list-style-type: none"> Rob Drinkwater / Andrew Hutton to form committee, scope what is required and get quotes. <p>(c) Air conditioning</p> <ul style="list-style-type: none"> SD volunteered to get 3 quotes for heating and cooling.
6.	<p>Business arising from previous meeting</p> <p><u>Decision:</u> Accept minutes from GM 4 Nov 2015 version 2</p> <ul style="list-style-type: none"> Move to accept CF. Seconded MH. Majority in favour <p><u>Decision:</u> Accept minutes from GM 24 Feb 2016</p> <ul style="list-style-type: none"> Move to accept EB. Seconded MH. Majority in favour
7.	<p>General Business</p> <ul style="list-style-type: none"> Letter from DC tabled.
8.	<p>Meeting closed at 9:40 pm.</p>

For your diary:

P&C Exec meeting – Wed 27 July 2016

P&C General Meeting – Wed 17 August 2016



2016 Decisions – this table shows decisions with financial impacts	Meeting date
2016 band fee set at \$440	24.02.16
Profit from the Tedeschi concert in 2015 to be ringfenced for band.	24.02.16
\$125,000 previously set aside for multi-purpose room put back into general funding	24.02.16
The funds of approximately \$46,800 the P&C received as part of the voluntary cancellation of association of Beaumont Road OHSC are to be ringfenced for the purpose of capital items for the benefit of the students at Beaumont Road Public School, particularly those Beaumont Road Public School students who attend the out of school hours care service at Beaumont Road Public School.	24.02.16
P&C 2016 funding priorities are: a shade structure over the asphalt; new playground structure; and air conditioning in the School Hall.	24.02.16
The P&C Executive prepare a formal written response to the School Council in regards to the Building Master Plan, on behalf of its members.	24.02.16
Ringfence \$30,000 for School Hall air conditioning for when ambient ventilation is finalised, should further measures be required.	24.02.16
Purchase a set of school blazers for official teams.	25.05.16
Install a basketball hoop adjacent to cricket nets maximum \$2000.	25.05.16