



Beaumont Road Public School Parents & Citizens' Association Incorporated

Minutes of the P&C General Meeting – APPROVED GM 25th May, 2016
School Staff Room
Wednesday 24 February 2016, 8:00pm to 10:51 pm

In attendance	Carey Francis (CF)	Kari Berg (KB)	Nicholas Walker-Levy (NWL)
	David Coad (DC)	Linda Hutton (LH)	Nicola Drinkwater (ND)
	Emma Bromley (EB)	Lucia Pilotto (LP)	Pia Whiteoak (PW)
	Geeta Sully (GS)	Maggie Shi (MSh)	Rowena Twyman (RT)
	Guy Winslow (GW)	Malcolm McDonald (MM)	Shane Chenery (SC)
	Helen Hogben (HH)	Maya Stahl (MSt)	Simon Holt (SH)
	Jane Stormon (JS)	Meredith Holt (MH)	Stuart Driver (SD)
		Nadia Barclay (NB)	Victoria Huxtable (VH)

Item	Title
1.	<p>President's opening & welcome</p> <ul style="list-style-type: none"> CF welcomed all and explained that the meeting was for regular P&C business. CF explained that all new financial members who joined at the 2016 AGM are now eligible to vote. CF talked about putting strategies in place and projects to look at including the Campus project and how we can be more focused.
2.	<p>Principal's report</p> <ul style="list-style-type: none"> Welcome back <ul style="list-style-type: none"> Great group of parents, staff value dedication and contribution of parents. This year 2016 - 4 main areas: <ul style="list-style-type: none"> Provide quality program – comprehensive education, with social skills. Curriculum – Specialised areas - Technology (iPads); Science; Music; Spanish; Art; Scheduled maths lesson. Foundation literacy and numeracy – staff have plenty of ideas of enhancing these areas. Acknowledge children – introduction of a link system, focusing on the positive. (Ideas from Carla Hankins here on exchange). Class numbers – 18 classes in 2016, school is funding 2 teachers, department numbers enough for 16, provides school with small class numbers, 3 composite classes. Physical facilities – school presentable, cricket nets upgrade complete, ventilation in hall started, new OOSH room point of discussion. OOSH – the bids for the OOSH service have been evaluated. It was a lengthy process. SH questioned electricity supply to the school, 2015 made changes, but issue not fixed, need 20 more amps.



Item	Title
3.	<p>Subcommittees:</p> <ul style="list-style-type: none"> • Band: Jane Stormon – report tabled <ul style="list-style-type: none"> ○ Junior band numbers down this year. 3 bands down from 4 so only need ¾ amount of conductor hours. Expenditure similar year to year but income varies. ○ 2015 fees were \$430. Looking to increase to \$460 to break even and to put payment through Flexischools to fix unpaid invoices for band fees. Flexischool service charge of \$10 per person. General consensus from P&C is to inch fee up as band made a profit in 2015. ○ EB and PW volunteered to assist with chasing unpaid invoices for band fees. No support for using Flexischools for online payment of band fees. <p><u>Decision:</u> \$10 fee increase for Band making 2016 fees \$440.</p> <ul style="list-style-type: none"> ○ Move to accept JS ○ Seconded GS ○ Majority in favour <p><u>Decision:</u> Profit from the Tedeschi concert in 2015 to be ringfenced for band.</p> <ul style="list-style-type: none"> ○ Move to accept GW ○ Seconded KB ○ Majority in favour <ul style="list-style-type: none"> • Fundraising: Guy Winslow – report tabled <ul style="list-style-type: none"> ○ CF overview - this committee deals with the big ticket items: gala day, trivia night, sponsorship. Class parents manage other smaller events. ○ 2016 committee – GW will be Fundraising coordinator with many ideas for 2016. Volunteers to join committee: GS, PW, ND, VH. ○ Sponsorship – Need to know the P&C 2016 priorities so that these can be incorporated into sponsorship requests. Plans to add a page to back of bulletin and sell this space. Will put a note in bulletin to parents with businesses to sponsor school. Stone Real Estate (ex McConnell Bourn contractors) has offered \$5,000 sponsorship. <p>Action : GW courtesy call to McConnell Bourn; finish sponsorship policy and present to P&C for approval</p> <ul style="list-style-type: none"> • Canteen: Elle Turchini – report tabled • Uniform shop: Helen Hogben – report tabled • Class Parent Network: Helen Hogben – report tabled • Technology and Grant: Dormant. <p><u>Decision:</u> Accept all subcommittee reports</p> <ul style="list-style-type: none"> ○ Move to accept EB ○ Seconded NWL ○ Majority in favour



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4.	<p>2016 Annual Operating Plan (AOP)</p> <ul style="list-style-type: none"> This is a chance for people to think about the fact that we have a projected \$190,000 surplus by the end of 2016. In March 2015 P&C set aside \$125,000 for the multi-purpose room project. Department deemed building too expensive. <p><u>Decision:</u> \$125,000 set aside for multi-purpose room put back into general funding.</p> <ul style="list-style-type: none"> Move to accept GS Seconded SC Majority in favour <p><u>Decision:</u> The funds of approximately \$46,800 the P&C received as part of the voluntary cancellation of association of Beaumont Road OHSC are to be ringfenced for the purpose of capital items for the benefit of the students at Beaumont Road Public School, particularly those Beaumont Road Public School students who attend the out of school hours care service at Beaumont Road Public School.</p> <ul style="list-style-type: none"> Move to accept HH Seconded GS Majority in favour <ul style="list-style-type: none"> 2016 P&C priorities – discussion now in regards to remaining \$144,000 (OOSH money separated as decision above). MH discussed obligation to fulfil commitments of 2013 school survey. 4 key items of the survey <ol style="list-style-type: none"> Extend hall – expensive so broken down to two sections – air conditioning and a multi-purpose room for extra-curricular activities. Shade structure - \$200k for rigid structure could not afford. Technology upgrade – 40 iPads bought. Extend COLA - lower response. SRC surveyed again in 2015 and requested playground equipment. Quotes have been sought. <p><u>Decision:</u> P&C 2016 funding priorities are: a shade structure over the asphalt; new playground structure; and air conditioning in the School Hall.</p> <ul style="list-style-type: none"> Move to accept MH Seconded GS Majority in favour with one against <ul style="list-style-type: none"> School Council Building Master Plan document – feedback was the document lacked detail on indicative costs, funding sources and alternative building designs and materials. P&C previously decided that \$340,000 for a multi-purpose room is too expensive, therefore need for more options. <p><u>Decision:</u> The P&C Executive prepare a formal written response to the School Council in regards to the Building Master Plan, on behalf of its members.</p> <ul style="list-style-type: none"> Move to accept EB Seconded GS Majority in favour <p>Action : GS to draft the formal response and the P&C Executive to finalise and send to the School Council by Friday the 4th March.</p> <ul style="list-style-type: none"> P&C members were encouraged to submit an individual response to the Building Master Plan document. <p><u>Decision:</u> Ringfence \$30,000 for School Hall air conditioning for when ambient ventilation is finalised, should further measures be required.</p> <ul style="list-style-type: none"> Move to accept GW Seconded LH Majority in favour



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5.	<p>Business arising from previous meeting</p> <ul style="list-style-type: none"> Minutes from the General Meeting – 4 Nov 2015 not accepted <p><u>Decision:</u> Update minutes from 4 Nov 2015 with –</p> <p>Item # 4 point 2 – add between 2nd and 3rd dot point another point –</p> <p>“Disagreement on the proposed plan, discussion was held, P&C asked building committee to investigate other options on the plan for further discussion”.</p> <ul style="list-style-type: none"> Move to accept EB Seconded HH Majority in favour voted by those in attendance of the Nov 4th 2015 meeting. <p><u>Decision:</u> Accept Provisional minutes from the Special General Meeting – 14 Dec 2015</p> <ul style="list-style-type: none"> Move to accept CF Seconded LH Majority in favour <ul style="list-style-type: none"> MM requesting P&C to let Building committee go ahead at this time with the school wide consultation.
6.	<p>General Business</p> <ul style="list-style-type: none"> LH questioned MM about the lockdown drills in light of current situation of hoax calls to schools around the country, as there are new teachers and new students. MM has been to Department meetings and the school has one practice drill a term.
7.	Meeting closed at 10:51 pm.

For your diary:

P&C Exec meeting – Wed 16 March 2016

P&C General Meeting – Wed 25 May 2016

2016 Decisions – this table shows decisions with financial impacts	Meeting date
2016 band fee set at \$440	24.02.16
Profit from the Tedeschi concert in 2015 to be ringfenced for band.	24.02.16
\$125,000 previously set aside for multi-purpose room put back into general funding	24.02.16
The funds of approximately \$46,800 the P&C received as part of the voluntary cancellation of association of Beaumont Road OHSC are to be ringfenced for the purpose of capital items for the benefit of the students at Beaumont Road Public School, particularly those Beaumont Road Public School students who attend the out of school hours care service at Beaumont Road Public School.	24.02.16
P&C 2016 funding priorities are: a shade structure over the asphalt; new playground structure; and air conditioning in the School Hall.	24.02.16
The P&C Executive prepare a formal written response to the School Council in regards to the Building Master Plan, on behalf of its members.	24.02.16
Ringfence \$30,000 for School Hall air conditioning for when ambient ventilation is finalised, should further measures be required.	24.02.16