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Beaumont Road Public School Parents & Citizens' Association Incorporated

16th

Minutes of the P&C General Meeting – PROVISIONAL for approval at GM 9th November, 2016

School Staff Room
Wednesday 17th August 2016, 7:40pm to 10:45pm

In attendance	Carey Francis (CF) Emma Bromley (EB) Guy Winslow (GW) Helen Hogben (HH) Kari Berg (KB) Linda Hutton (LH) Malcolm McDonald (MM) Meredith Holt (MH) Geeta Sully (GS) Victoria Huxtable (VH) Nicholas Walker-Levy (NWL) Jennifer Mew-Sum (JM) Nicola Drinkwater (ND) Stuart Driver (SD) Elle Turchini (ET)	David Coad (DC) Annelise Woo Ruiz (AWR) Helen Henry (HHe) Lucia Pilotto (LP) Federico Huergo (FH) Jerry Argyriou (JA) Kerensa Argyriou (KA) Gavin Reymond (GR) Megan Reymond (MR) Carol Sweeney (CS) Paul Sweeney (PS) Samantha Gunn (SG) Hans Thomsen (HT) Pia Whiteoak (PW)
Apologies	Mai Li Jiang (MLJ) Rowena Twyman (RT) Nadia Barclay (NB) Simon Holt (SH) Maya Gomez (MG) Jane Stormon (JS)	
Special Visitors	Gemma Brown Punan Wahan	

Item	Title
1.	<p>President's opening & welcome</p> <ul style="list-style-type: none"> CF welcomed new members – Jerry Argyriou, Kerensa Argyriou, Federico Huergo, Gavin Reymond, Megan Reymond, Carol Sweeney and Paul Sweeney. Their names will be added to the membership list and they will be eligible to vote at the next meeting. CF welcomed guests Gemma Brown and Punan Wahan from the teaching staff. CF explained tonight's agenda is based on P&C Federation template and assumed everyone has read the papers distributed one week prior to meeting. LH noted apologies received from RT; SH; NB; MG; JS. CF noted that a quorum of members was present. CF acknowledge no conflicts of interest. CF cannot use the school iPads at P&C meetings to view reports so hard copies will be distributed.

[Handwritten signature]
16/11/16



2.	<p>Minutes</p> <ul style="list-style-type: none">• CF and LH received written comments from a member suggesting amendments to item 4 of the provisional minutes for GM T2 25.05.2016.• Change as per below - <p>Item 4 – Principal’s <u>verbal</u> report</p> <p>Update from the School Council meeting. The local State MP attended. The role of the P&C and School Council was discussed: School Council do not have a say on how P&C spend their funds; School Council have a role to advise on how School funds are used. MM noted that the School Council emailed the school community with the “summary of feedback from consultation” on the master plan on 24 May 2016. CF confirmed that the Council plans to establish a Finance sub-committee to determine the budget plan for the school; DC noted that there is an opportunity for the P&C Treasurer to sit on such a Finance sub-committee.</p> <ul style="list-style-type: none">• CF proposed to accept the minutes with the above amendment• EB seconded• Majority in favour
3.	<p>Business arising from previous meetings</p> <ul style="list-style-type: none">• None
4.	<p>Correspondence</p> <ul style="list-style-type: none">• None
5.	<p>Reports</p> <ul style="list-style-type: none">• Reports noted.



6. **General business**

(c) *Moved forward in the agenda*

Principal update – Verbal

- MM discussed works in progress. OOSH building application in at Bridge St, also waiting for grant. MM will arrange a meeting in 4 weeks to update OOSH parents on how this is progressing. JA offered to help MM.
- MM explained that OOSH sits outside of P&C, it is the Principal's responsibility.
- Discussion on the term "ringfencing" being used inappropriately and we should now use "budget estimate".
- MM thanked MH, NWL, CF from P&C and Tim Jenkins and Jane Coad from the School Council for their time on working out roles and responsibilities for the School. MM explained his current vision of the roles of the School Council (an advisory board) and P&C (the parents' voice for major decisions at the school), outlined his plan for a separate OOSH committee to manage the provider, services and facility upgrade, and shared how neighbouring schools structure their parent bodies. Welcome Gemma Brown and Punam Wahan from the teaching staff, who asked for opinions on the current layout and content of school reports. Parents generally used the existing reports to guide conversations with their children, as the content is quite generic. People would like to see more student-led reporting, which they found useful to gauge their children's progress.

(a) 2016 Cash expenditure budget.

- See tabled document which showed that there was \$121,500 available for new funding requests at the start of this meeting.
- It was agreed that this layout was useful and we plan to incorporate income and expenditure forecasts from subcommittees for 2017.
- MH thanked KB for her hard work on this.

(b) Canteen Committee's recommendation.

- See tabled document.
- Canteen running a profit
- New staff member starting, staff are invested in the school and have flexibility between the employees as they work together.
 - ET proposes recommendation - Volunteers get a free lunch for their children that day and we subsidise this by increasing the price of drinks from \$1.80 to \$2.00. In addition to having stickers for kids whose parents are on the canteen saying things like "my mum is on the canteen today"
 - PW Seconded.
 - Accepted.

(d) Fundraising committee.

- CF thanked the Fundraising Committee, Class parents and all volunteers on the day for a great job at the Election Day BBQ.
- CF – 3 years since last surveyed the community of parents, students and teachers. Need a survey about how we should raise funds in 2017 and to identify potential projects.
 - Executive will decide who does the survey in a timely fashion.



8. Motions on Notice – Moved forward

8a.

- (a) That BRPS P&C spends \$68,000 to install the design “Wildnet Summit: Paris” with a 1500H curved slide to be located adjacent to the current playground equipment on the asphalt next to the canteen.
 - EB proposed
 - NWL seconded
 - Majority in favour
- (b) That BRPS P&C spends \$900 to repair the current playground equipment and improve the current shade sail with the remaining repair costs to be met by the school.
 - EB proposed
 - SD seconded
 - Majority in favour
- MM thanked EB for her hard work on this.

8b. That BRPS P&C Association contributes \$8,500 towards BRPS’s acquisition cost of iPads and iPad accessories.

- GS proposed
- GW seconded
- Majority in favour.



7. **Any other business**

- Online forum – how parents tap into the knowledge base in the playground.
 - Executive to discuss.
- Road safety – pedestrian crossing on Lady Game Drv.
 - MM takes road safety seriously. This is an issue he will take to School Council – ideas of Lollipop person, lights.
- Seatbelts – buses transporting children on excursions to PSSA etc.
 - MM to get a quote to use buses with seatbelts.
- Rash Vests at swimming carnivals.
 - Note that goes home for swim carnival will suggest rash vest. Need to create a sun protection policy across the school.
- Hem lines.
 - Parental responsibility.
- T4 meeting – planning for 2017.
 - The agenda for the term 4 meeting will be to allow café style discussions on specific themes in smaller groups.
- MM – discussed works in progress -
 - Air conditioning – SD obtained quotes and this is ongoing.
 - Canteen renovation – MH looking after this, will be finalised in the holidays.
 - Basketball hoop – in place and have had positive student feedback.
 - Playground equipment - approval tonight to go ahead.
 - iPads – approved tonight.
 - Shade Structure –
MM and MH provided an update from the shade committee. The shade project scope was confirmed; “To provide additional shade to protect BRPS students and teachers from direct and indirect UV radiation, using a combination of built and natural shade.” The shade committee has considered the existing natural and built shade within the campus and reviewed all BRPS outdoor areas including: active playground areas for ball games and free play; passive playground areas for eating lunch and socialising; assembly areas; canteen areas.
The committee are reviewing the current usage patterns of the BRPS outdoor areas including the type of activities that occur, where they occur, and when they occur. Initial detailed concept designs, drawings and costings had been obtained from DEC approved suppliers. The current suggested shade plans had been positively reviewed by BRPS staff. MM is satisfied with the project’s progress.
A detailed proposal will be presented to the P&C in due course.
- tabied JA circulated a paper proposing support for the OOSH building. *and a letter from the local member.*
 - Discussion around this.

Meeting closed at 10:45pm.

For your diary:

P&C Exec meeting – Wed 19 October 2016

P&C General Meeting – Wed 9 November 2016

2016 Decisions – this table shows decisions with financial impacts	Meeting date
2016 band fee set at \$440	24.02.16
Profit from the Tedeschi concert in 2015 to be ringfenced for band.	24.02.16
\$125,000 previously set aside for multi-purpose room put back into general funding	24.02.16



The funds of approximately \$46,800 the P&C received as part of the voluntary cancellation of association of Beaumont Road OHSC are to be ringfenced for the purpose of capital items for the benefit of the students at Beaumont Road Public School, particularly those Beaumont Road Public School students who attend the out of school hours care service at Beaumont Road Public School.	24.02.16
P&C 2016 funding priorities are: a shade structure over the asphalt; new playground structure; and air conditioning in the School Hall.	24.02.16
The P&C Executive prepare a formal written response to the School Council in regards to the Building Master Plan, on behalf of its members.	24.02.16
Budget estimate of \$30,000 for School Hall air conditioning for when ambient ventilation is finalised, should further measures be required. Note to members: this statement originally read "ring fence" however, it was acknowledged at the T3 2016 meeting that the phrase "ring fence" was incorrect – see item 6c above.	24.02.16
Purchase a set of school blazers for official teams.	25.05.16
Install a basketball hoop adjacent to cricket nets maximum \$2000.	25.05.16
That BRPS P&C spends \$68,000 to install the design "Wildnet Summit: Paris" with a 1500H curved slide to be located adjacent to the current playground equipment on the asphalt next to the canteen.	17.08.16
That BRPS P&C spends \$900 to repair the current playground equipment and improve the current shade sail with the remaining repair costs to be met by the school.	17.08.16
That BRPS P&C Association contributes \$8,500 towards BRPS's acquisition cost of iPads and iPad accessories.	17.08.16